



## Teacher Application

Please mail this completed form to:  
HCA c/o Carolyn Graessle  
23251 Oak Crest Lane  
California, MD 20619

Teacher LAST Name: \_\_\_\_\_

Teacher FIRST Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### Circle the group level you want to teach:

Elementary                  Middle School                  High School  
1-2 3-4 5-6 7-8 9-10 11-12

### Name of the class(es) you want to teach:

\_\_\_\_\_

### Class description:

You may charge a fee for any materials that are required for your class. What is the fee per student? \_\_\_\_\_

What does this fee include? \_\_\_\_\_

\_\_\_\_\_

### Circle amount of homework your class will require:

None                  Minimum                  Moderate                  Heavy

Is there a prerequisite for this class? OR Are there any requirements that the student may need to know about prior to starting this class? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Anything else? Please use this space for any comments or information which you wish to provide or think that we need to be aware of in order to assist you. (**example:** must have a sink in classroom, **or** must have a white board in classroom). We will do our best to accommodate equipment requests, but cannot guarantee we will be able to supply them.

\_\_\_\_\_

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**TEACHER BIO / PERSONAL INFORMATION**

Please tell us a little about yourself, your family, your background, hobbies, etc.

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Do you have a personal relationship with Jesus Christ such that you describe yourself as a follower of Christ (John 3:16), with Jesus as both Savior and Lord of your life?

Yes / No

Please describe how you came to know Christ as your Savior:

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What church do you attend? \_\_\_\_\_

How long has this been your church home? \_\_\_\_\_

What are your areas of involvement within your church? \_\_\_\_\_

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Which words listed below would you use to describe yourself? (circle all that apply)

consistent	compassionate	enthusiastic	soft-spoken	other:
gentle-hearted	relational	patient	energetic	_____
thorough	organized	adventuresome	humorous	_____

**Please provide the following references:**

1. Church Leader (Preferred) or Close Spiritual Friend

Name \_\_\_\_\_ Phone: \_\_\_\_\_

Position (if pastor or other church leader) \_\_\_\_\_

2. Professional or Academic Reference

Name \_\_\_\_\_ Phone: \_\_\_\_\_

3. Family Currently Enrolled at HCA (if you know someone) – helpful, but not necessary Name

\_\_\_\_\_ Phone: \_\_\_\_\_

**AGREEMENT**

If my class is approved then I understand and accept the following responsibilities:

1. To commit myself to the position of TEACHER for Homeschool Christian Academy for at least one complete school year.
2. Will sign a permission form for a background check at the same time a teaching contract is executed with HCA. I understand that HCA files IRS Miscellaneous Income, Form-1099 for each contracted teacher.
3. To **NOT** teach anything that would be in direct conflict with the faith statement of **HCA** (see below) and will follow policies and procedures as described in the HCA Handbook and HCA's Student Protection Policy which is HCA's agreement with SAYSF with respect to facilities use and HCA's consistent supervision of students attending HCA. (Both documents are available on HCA's website.)
4. To adhere to the principles in Rom 12:18 and Matthew 18:15,16 in regard to conflict with any student, teacher, parent or administrator of HCA. I agree to handle this type of situation in a way that would honor Christ and go directly to the person(s) involved. I understand gossip will not be tolerated.

#### **HCA STATEMENT OF FAITH**

1. Salvation: We believe that all men are sinners by nature and by choice and are, therefore, under condemnation. We believe that those who repent of their sins and trust in Jesus Christ as Savior are made new by the Holy Spirit.
2. The Word of God: We believe that the Bible is the Word of God, fully inspired and without error, written under the inspiration of the Holy Spirit, and that it has supreme authority in all matters of faith and conduct.
3. The Trinity: We believe that there is one living and true God, eternally existing in three persons— Father, Son, and Holy Spirit. These three are equal in power and glory, working separately, yet together, in the work of creation, providence and redemption.

**Each teacher involved with HCA has a unique and exciting opportunity to help shape young lives. As believers in Christ, we ask that those who take a position of leadership (such as teaching) read the above basic doctrinal beliefs of the Christian faith.**

I have read the above statements and I agree to adhere and follow them.

Signature\_\_\_\_\_

Date\_\_\_\_\_